



# **HAWAI'I STATE ASSOCIATION OF PARLIAMENTARIANS ("HSAP") 2017 Biennial Convention Minutes**

## **CALL TO ORDER**

President June M. Asato called the HSAP 2017 Biennial Convention to order at 10:00 a.m. Rachel M. Glanstein was appointed Secretary pro tem by unanimous consent.

## **CONVENTION REPORTS**

Credentials Committee Chair Susan D. Glanstein reported that, as of 10:00 a.m., 17 members entitled to vote (5 members-at-large and 12 unit members) had registered. On behalf of the committee, S. Glanstein moved to adopt the credentials report; the credentials report was adopted by unanimous consent.

Standing Rules Committee Chair R. Glanstein moved to adopt the standing rules of the convention as presented in the convention packet; the standing rules of the convention were adopted by unanimous consent. (The rules are attached.)

HSAP Vice-President and Program Committee Chair S. Glanstein moved to adopt the convention program in the convention packet as printed; the convention program was adopted by unanimous consent. (The program is attached.)

## **MINUTES OF 2015 BIENNIAL CONVENTION**

The minutes of the HSAP 2015 Biennial Convention were approved and corrected by the HSAP Executive Board and included in the convention packet.

## **REPORTS OF REPRESENTATIVES, OFFICERS, AND COMMITTEES**

R. Glanstein provided an update from the National Association of Parliamentarians ("NAP") District 8 Conference held in Salt Lake City, Utah.

President Asato provided the President's report (included in the convention packet). Treasurer Ron Mobley gave the Treasurer's report (included in the convention packet).

The following committee chairs provided reports (included in the convention packet): Bylaws Committee Chair R. Glanstein, Education Committee Chair William J. Puette, Legislative Committee Chair Steve Glanstein, and Membership Committee Chair Robert Asato.

### ELECTION OF OFFICERS

Nominating Committee Chair Frank Pestana presented the report of the committee (included in the convention packet). There were no nominations from the floor and the following nominees were elected by a unanimous voice vote:

President	June Asato
Vice-President	Frank Pestana
Secretary	Josette Kawana
Treasurer	Ron Mobley

### ELECTION OF DELEGATES TO THE 2017 NAP CONVENTION

Nominations and elections were conducted, and the following delegates were elected by a unanimous voice vote:

<u>State Delegates (6)</u>	<u>Member-At-Large Delegates (10)</u>	
June Asato	John Brewer	Michael Golojuch
Robert Asato	Colin Carter	William Hillendahl
Rachel Glanstein	Brenda Ceria	Heather Murakami
Susan Glanstein	My-Le Flores	John Schick
Josette Kawana	Steve Glanstein	Ann Shaver
Dr. William J. Puette		

### ELECTION OF THE NOMINATING COMMITTEE

Nominations and elections were conducted by unanimous consent, and the Nominating Committee for 2017-2019 consists of John Brewer (Chair), Frank Pestana, and Heather Murakami.

### BYLAW AMENDMENTS

Bylaws Committee Chair R. Glanstein moved to adopt the bylaw amendments as printed. The following bylaw amendments, handled in gross, were adopted unanimously:

Article IV (Officers), Section 6: Elections shall be held at the biennial convention. Voting for any office will be by ballot unless there is only one nominee for that office. ~~If there is only one nominee for an office, then the vote may be by voice.~~

Article V (Meetings), Section 4: The quorum for any meeting or convention shall be ~~thirteen~~ seven members.

NEW BUSINESS

Susan Govier moved that HSAP pay the NAP 2017 Convention fee for the HSAP delegates who attend this convention. After discussion and amendment, the motion that HSAP pay the NAP 2017 Convention fee for the HSAP delegates who attend this convention and limit the reimbursement to the first 6 delegates who attend and submit a request for reimbursement, was adopted unanimously.

INSTALLATION OF OFFICERS

Immediate Past President Puette installed the new officers of HSAP.

ADJOURNMENT

The convention adjourned sine die at 10:57 a.m.

  
Rachel M. Glanstein, Secretary Pro Tem

Approved: November 5, 2017

Amended: May 11, 2019

## HSAP 2017 BIENNIAL CONVENTION STANDING RULES

1. Any identification badges issued by the Credentials Committee shall be worn for admission to any meetings. Badges may not be transferred without proper action by the Credentials Committee.
2. Smoking and vaping are not permitted in the meeting room.
3. All electronic devices shall be silenced for the duration of the meeting(s). No video, tape, or other electronic recording shall be permitted unless authorized by the members or provided for by the Americans with Disabilities Act (ADA).
4. A delegate who wishes to speak must rise and be recognized by the presiding officer. Upon recognition, the member must state his/her name, office, title or membership designation. The member must use the designated microphone if one is available.
5. All main motions and amendments shall be presented to the presiding officer and secretary in writing and shall be signed by the maker of the motion. The presiding officer may waive this rule.
6. Debate shall be limited to two (2) speeches of two (2) minutes for each delegate on each debatable question, section, or subdivision thereof.
7. Nominations for all HSAP officer positions shall be completed before the election. Debate on nominations shall be limited to one (1) speech per nominee of no more than two (2) minutes.
8. No delegate while speaking in debate may move to limit debate or order the previous question.
9. Voting Cards: each registered delegate entitled to vote will be issued a "voting card" which the delegate shall raise when called upon by the chair to express the delegate's vote. No one except the delegate to whom the voting card is issued may use the card to vote. Each delegate must return the voting card issued to him/her at the end of the convention or in the event that the delegate must leave before adjournment. A voting card left unattended or in the custody or use of anyone except the delegate to whom it was issued will be confiscated.
10. Voting for NAP Convention delegates and HSAP Nominating Committee shall be by ballot unless there is no contest. A plurality vote shall elect.
11. All announcements shall be submitted in writing to the presiding officer and the secretary. The presiding officer may waive this rule.
12. The Executive Board shall approve the minutes.

## HSAP 2017 BIENNIAL CONVENTION PROGRAM

Registration Susan D. Glanstein, HSAP Vice-President

Call to Order / Welcome June M. Asato, HSAP President

### Convention Reports

- Credentials Committee – Susan D. Glanstein, Chair
- Standing Rules Committee – Rachel M. Glanstein, Chair
- Program Committee – Susan Glanstein, HSAP Vice President & Chair

Introductions June M. Asato, HSAP President

### NAP Update

District Update Rachel M. Glanstein, District 8 Attendee

Reports of HSAP Officers / Committees Reporting Officer / Committee Chair

### Nominations & Elections

- Nominating Committee Report
- Election of HSAP Officers for 2017-2019
- Election of HSAP Delegates/Alternates to NAP Biennial Convention in Chicago, IL from September 4-7, 2017
- Election of Nominating Committee for 2017-2019

Bylaw Amendments Rachel M. Glanstein, Bylaws Comm. Chair

### New Business

Installation of HSAP Officers Dr. William J. Puette, HSAP Past President

### Announcements

Talk Story with RPs and PRPs